Milroy Public School

Community and school working together to ensure children receive an education that empowers them to achieve their individual best.

Student Focused - Dedicated - Positive - Teamwork

Milroy Public School

Family Handbook 2024-25 August 29th, 2024

Dear Parents and Students,

On behalf of the staff at Milroy Public School, I would like to take this opportunity to welcome you to the 2024-25 school year. We hope you have had a safe and enjoyable summer and are now ready to begin another school year.

This handbook provides you with an idea of how our school operates and some of the rules and policies that we follow. We will also alert you of upcoming events with newsletters, our website and our Facebook page.

As Milroy Spartans, we value *excellence*, which to us means always doing our best. We show *integrity*, which means doing the right thing. *Believing in yourself* and taking risks is vital to learning at Milroy School. In order to do that, we support and *encourage* one another. We strive to show excellence, integrity, self-belief and encouragement everyday at Milroy School. It is our goal to give students the best experience in learning we can.

Please remember that this is your school. Feel free to visit at any time. If you have any questions or concerns, do not hesitate to contact the school, we are here to help!

Again, welcome back and best wishes for a successful and safe 2024-25 school year!

Sincerely,

John Willey Superintendent/Principal 507.336.2563

STAFF DIRECTORY

John Willey	Superintendent & Principal	
Robin Hauger	Administrative Assistant	
Melissa Wagner	Preschool	
Jennifer Wagner	Kindergarten	
Tischa Burch	1st Grade	
Bailey Bruns	2nd/3rd	
Gabrielle Jordan	4th Grade	
Adam Johnson	5th/6th Grade	
Emma Volz	Special Education	
Kacie Schaefer	Kitchen	
Jason Dahl	Custodian	
Cheryl Bowman	Paraprofessional	
Alicia Kelly	Paraprofessional	

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SCHOOL HOURS

The school building is open from 7:30 a.m. to 4:00 p.m. on normal school days. Student hours are from 7:45 a.m. to 3:00 p.m. Students should not be in the building prior to 7:45 a.m. or after 3:00 p.m. unless it is for a specific, supervised activity. Classes run from 8:00 a.m. to 3:00 p.m.

ACHIEVEMENT

We want your children to have a successful experience in school. We want them to feel good about themselves and their school experiences and ask that you spend time with your children regularly in discussing school and their work. You will find that, even though they do not readily volunteer information, they will feel pleased that you are interested.

Your child is a unique and special person in his or her own right. Please do not compare his or her work with brothers, sisters, or classmates. We will help the children work up to their abilities.

<u>Homework</u>

Homework policies vary from teacher to teacher. Each teacher will explain their policy to students. Students will usually be given study time during the day to complete assignments. As children progress through grade levels, the amount of homework gradually increases. The amount may vary from day to day, but primary children are not given homework that will take more than 30 minutes to complete. Upper grade assignments should not take more than 45 minutes to complete. Students who do not use class time wisely may find that they need additional time to complete their assignments at home. Occasionally, a student may have a special project which might take several hours of work at home. However, work for these projects may be spread over several days.

Testing

Students in various grades may take the NWEA tests up to three times each school year. Students will also take the Minnesota Comprehensive Assessment in April. More information will be sent to parents prior to each testing period. The information from these tests is utilized to determine if students need additional help and support.

ANIMALS/PETS IN SCHOOL

Animals/pets are only allowed on school property under specified circumstances. Initial contact by parents should be made with the classroom teacher who will then contact the principal before allowing the child to bring an animal/pet to school.

A release form must be filled out and approved before the animal/pet is allowed on school property. The release form should have the following information: Date of request and date of planned visit

1. Date of request and date of planned visit	4. Authorization of vaccinations
2. Owners Name	5. Types of vaccinations verified
3. Type of Animal	6. Principal's Approval

APPEAL AND GRIEVANCES PROCEDURE

Parental or staff requests for modification of any of the policies may be orally presented to the principal/superintendent at their respective offices. If agreement is not reached by this means,

application for modification of a policy provision may be made in writing to the Board of Education for consideration at its next regular monthly meeting.

Appeal procedure, when a party is aggrieved, shall be the same as for policy modification, except when warranted, special meetings of the Board of Education may be called by the Board Chair.

ATTENDANCE

All students are expected to attend school regularly. Regular attendance is closely related to success in school and is part of your child's school record. Absences will be excused by presenting the teacher with a written note signed by the parent or guardian stating the nature of the absence. Please contact the office prior to 8:30 a.m. if your child will not be in school that day. If we have not been contacted prior to this time, we will attempt to contact you at home or at work. This is done with the best interest of your child in mind.

The following reasons shall be sufficient to constitute excused absences/tardiness: illness, serious illness in the student's immediate family, a death in the student's immediate family or of a close friend or relative, medical or dental treatment, etc. Whenever possible, please schedule a dentist, doctor, and other types of appointments after school.

Absences or tardiness not confirmed by the parent will constitute an unexcused absence. Unexcused absences/tardiness is monitored and parents will be notified by a letter of concern. All calls and notes must be received on the day of or the day following the absence. The school reserves the right to request verification on all calls and notes.

Excessive absences and/or tardiness may severely affect a student's potential for success and may cause the student to not acquire the necessary skills for grade advancement. In such a case, retention would be discussed with the family.

Continuing Truant

A child who is subject to the compulsory attendance laws of Minnesota Statute 120.101 and is absent from instruction in school without a valid excuse within a single school year for (1) three days if the child is in elementary school; or (2) three or more class periods on three days if the child is in middle school, junior high school, or senior high school.

Continuing Truancy

Upon classification as a continuing truant, the school attendance officer or other designated school official shall notify the child's parent or legal guardian by first class mail or other reasonable means, of the following:

- (1) that the child is truant;
- (2) that the parent or guardian should notify the school if there is a valid excuse for the child's absence;
- (3) that the parent or guardian is obligated to compel the attendance of the child at school pursuant to Minnesota Statute 127.20;
- (4) that this notification serves as notification required by Minnesota Statute 127.20;
- (5) that alternative educational programs and services may be available in the district;
- (6) that the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the child's truancy;

- (7) that if the child continues to be truant, the parent and child may be subject to juvenile court proceedings;
- (8) that if the child is subject to juvenile court proceedings, the child may be subject to suspension, restriction or delay of the child's driving privileges; and
- (9) that it is recommended that the parent or guardian accompany the child to school and attend classes with the child for one day.

A copy of this letter will also be sent to social services. On the seventh unexcused absence the county attorney will be notified, requesting a petition of truancy be filed.

Tardiness/Absences

The following guidelines regarding tardiness and absences have been set:

Tardy – any student who arrives after 8:10 a.m. but before 10:00 a.m. in the morning

Unexcused Tardy – students coming late to school without a note or parent contact.

Morning absence – students coming after 10:00 a.m. are considered absent for the a.m.

Afternoon absence – students leaving after morning attendance and before 1:00 p.m. are considered absent for the p.m.

Students are not allowed to leave the school grounds during the school day without prior approval of school personnel. Failure **to receive this approval** will result in loss of recess time and/or after school detention. Parents will also be notified.

BACKGROUND CHECKS

Milroy Area Schools are required by state statute 123B.63 to conduct background checks on all persons offered employment. This includes coaches and other extra-curricular or academic coaching service providers, regardless of whether compensation is paid.

BICYCLE, SCOOTER, ROLLERBLADE RULES

Children may ride their bicycles to school. Students who ride bicycles are required to follow all bicycle rules.

Children are to walk their bicycles on the school sidewalks and through the intersections. All bicycles should be stored in bike racks at school. The bike racks will be off limits to students during the school day.

Scooters and rollerblades are not to be used on school property, school sidewalks, or crosswalks that allow access to the school during the normal school day.

CHURCH NIGHT

Wednesday nights have been reserved for church activities. No school events will be scheduled by students or teachers on Wednesday nights after 6:00 p.m.

COMMUNICABLE DISEASES, MINIMUM REGULATIONS

Chicken Pox: Remain at home 7 days after a rash appears. Scabs must be dry.

New state law for students—After September 1, 2010, anyone with chicken pox must be diagnosed by their medical provider, not the parent or school nurse.

German Measles: Remain at home for 4 days after a rash appears.

Measles, Scarlet Fever, Scarlatina: Remain at home for 5 days after a rash appears.

Epidemic Sore Throat: Remain at home until the physician advises return to school.
Whooping Cough: Remain at home until the physician advises returning to school.
Infectious Hepatitis: Remain at home until the physician advises returning to school.
Impetigo: Remain at home until the physician advises returning to school.
Pink Eye: Remain at home until the physician advises returning to school.
Ringworm: Remain at home until the physician advises returning to school.
Pediculosis (lice): Refer to page 10, Head Lice section.
Scabies: Remain at home until mites and eggs are destroyed. Entire family should be treated.

COURTESY

Teachers/Paraprofessionals should be addressed as Mr., Miss, Ms. or Mrs., whichever title may apply.

DISCIPLINE POLICY AND PROCEDURES

It is expected that parents and school personnel will work cooperatively to help children learn self-discipline, respect for others and property, to control tempers, play and work constructively with peers, and to understand that there are problems which should be solved through cooperation and compromise.

When problems occur in the classroom, teachers will handle the situation. If a child continues to repeat the unacceptable behavior, the principal will become involved. A discipline report will be filled out describing the incident. A copy will be given to the teacher, a second copy will be sent home, and a third copy will be kept in the office.

The following is a list of infractions and the disciplinary action to be taken:

Infraction

- 1. Classroom assignments not completed within a reasonable period of time.
- 2. Misbehavior in the classroom, lunchroom, gym, or on the playground.
- 3. Inappropriate language in the building or on the playground.
- 4. Disruptive behaviors which prevent others from learning.
- 5. Disrespect for authority.
- 6. Intentional harm to others (verbal or physical).
- 7. Misbehavior in the bus line or on the bus.

Disciplinary Action

Students will be required to remain in the classroom or the office during school hours or after school hours. Parents will be notified if the student is to stay after school.

Infraction

- 1. Defacing school property.
- 2. Destruction of school property.
- 3. Throwing food in the lunchroom.

Disciplinary Action

Students will be required to work around school. Parents will be notified.

Procedure for Discipline of Recurring Unacceptable Behavior

1. A discipline report form will be completed by the observing adult and turned into the building

principal.

- 2. The principal will maintain a log of students upon whom reports have been issued.
- 3. The principal will determine action to be taken:
 - a) Verbal reprimand unless immediate isolation is deemed necessary.
 - b) The student will stay in at noon or after school, work around school.
 - c) Contact the parent or guardian as determined by the situation or severity of the infraction

Dismissal

Dismissal includes suspension and expulsion. The grounds for dismissal are:

- 1. Willful violation of any reasonable school board policy.
- 2. Willful disruption of the education of others.
- 3. Willful conduct which endangers other persons or property.

Examples: Weapons or items that may be deemed to be a weapon;

Tobacco, alcohol, illegal drugs (possession or consumption)

Suspension shall be a function of the principal or superintendent. When a student is suspended, a written notice containing grounds for suspension, a statement of the facts, readmission plan, and a copy of the Pupil Fair Dismissal Act will be sent to the parents. If after five days from the date of suspension, a student has not been reinstated, expulsion procedures shall apply.

Expulsion shall be a function of the School Board of Education with no student being expelled without a hearing. The hearing shall be closed and shall be preceded by a written notice containing the grounds for the action, a statement of the facts, and the time and place of the hearing. A copy of the Pupil Fair Dismissal Act and information about the pupil's legal rights shall be served upon the pupil and the parent.

Reasonable Force

Under MN State Law, reasonable force by a teacher, school employee, bus driver, or other agent of a school district when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another is allowed. This law <u>does not</u> allow corporal punishment, nor aversive and deprivation procedures.

Annual Review

M.S. 127.42 requires that the principal and the licensed employees must meet annually to review the discipline policy. This review shall be done each year at the annual opening of the school workshop.

This policy shall be published in the student handbook and distributed to all students during the first month of the school year. Nothing in this policy is intended to conflict with the Pupil Fair Dismissal Act of 1974. Parents shall be notified in writing of violations of the rules of conduct and resulting disciplinary actions by first-class mail except as provided otherwise by the Pupil Fair Dismissal Act. Students shall be notified of violations of the rules of conduct and resulting except as provided otherwise by the Pupil Fair Dismissal Act. Students shall be notified of violations of the rules of conduct and resulting disciplinary actions verbally except as provided otherwise by the Pupil Fair Dismissal Act.

DRESS

We believe that there is a positive relationship between dress and attitudes. Students are expected to show good judgment in dress and grooming at all times. We encourage students to dress in a neat and attractive manner that reflects pride in themselves and their school. We urge parents to strongly discourage attention-seeking departures from good taste when children attend school classes. Any

appearance that causes adverse comment or undue attention-seeking departures from good taste when children attend school classes will not be allowed. Any appearance that causes adverse comment or undue attention when it detracts from the educational program of the school will not be allowed. When clothing is detrimental to student safety or of questionable taste, students will be required to change their clothing. Students may not wear clothing that advertises tobacco or alcohol. No gang related clothing, colors, or symbols will be tolerated.

Be sure your children are dressed appropriately for the weather. Children do go out to play and should be dressed each day with this in mind.

Students will not be allowed to wear hats or hoodies in school during the school day. They may wear hats outside during recess.

All students need clean "school only" shoes.

ELECTRONIC INFORMATION/INTERNET USE

The school's focus is to provide individual users with the understanding and skills needed to use electronic information resources in ways appropriate to their individual educational needs. Concerns about electronic information will be handled the same way as concerns about other educational resources and other program/school district policies also pertain to use of the electronic information system.

User Responsibilities

- A. Privileges The use of electronic information resources is a privilege not a right. Inappropriate use of these resources will result in loss of computer/network access, disciplinary action, and/or referral to legal authorities.
- B. Acceptable Use The use of the district's electronic information system must be in support of the educational mission, goals, and objectives of the district.
- C. Prohibited Use Users are prohibited from using the district's electronic information system for the following purposes:
 - 1. To access, upload, download, or distribute pornographic, obscene, or sexually explicit material.
 - 2. To transmit or receive obscene, abusive, or sexually explicit material.
 - 3. To violate any local, state, or federal statute.
 - 4. To violate copyright laws or otherwise use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any district computer.
 - 5. To vandalize, damage, or disable the property of another person or organization. This includes, but is not limited to, uploading, downloading, or creation of computer viruses.
 - 6. Unauthorized commercial use for financial gain.

FIELD TRIPS

Students will be required to present a permit slip signed by parent/guardian prior to departure. Teachers may have field trip permission forms signed at the beginning of the school year for local field trips.

FOOD SERVICE

Prices

a. Breakfast	\$0.00
b. Lunch	(PK-6) \$0.00
c. Adult Lunch	\$4.00

It is the policy of District 635 to offer breakfast and lunch at school. Students may purchase meals when funds have been deposited into their accounts or by cash payments. Families may apply for free/reduced meals **anytime** during the school year. Applications are available at the school office upon request. We encourage all families to fill out a free and reduced application. Completed Free and Reduced Applications can maximize the amount of funding our school can receive in funding for the coming school year. If you feel you will not qualify due to your household income falling in the upper limits of the program, you can make a note that your household income is too high.

Breakfast will be served at no cost to students qualifying for free or reduced status. Each lunch is served with one milk included in the basic meal price. Extra milk cost is \$.50 per carton.

Parents will be notified when students have \$10 or less in their family school lunch account. If the account goes into a negative balance, the school will notify a second time of the negative balance. If a family reaches a balance of negative \$10 in their lunch account, then the child(ren) will be given a peanut butter sandwich and milk.

HARASSMENT AND VIOLENCE POLICY

Milroy School's policy is to maintain a work and education environment for students and employees that is free from discrimination and other offensive or degrading remarks or conduct. Milroy Schools will not tolerate inappropriate remarks about or conduct related to a student or employee's race, color, creed, religion, national origin, sex, pregnancy, marital status, disability, age, status with regard to public assistance or sexual preference or identity.

Milroy Schools also will not tolerate sexual, religious or racial violence of any kind. Sexual violence is a physical act of aggression or force or the threat of which involves the touching of another's intimate parts, or forcing a person to touch any person's intimate parts. Religious or racial violence is a physical act of aggression or assault upon another because of or in a manner reasonably related to religion or race.

Prohibited behavior includes requests to engage in illegal, immoral, or unethical conduct or retaliation for making a report about such conduct. One kind of prohibited behavior is sexual harassment. Sexual harassment involves unwelcome behavior that can include sexual remarks, or compliments, sexual jokes, sexual innuendo, or propositions, sexually suggestive facial expressions, kissing, touching, or sexual contact. (See Also Discrimination/Harassment/Violence Section)

- 1. You cannot be required to submit to sexual harassment in order to obtain or keep your job or obtain an education.
- 2. Accepting or rejecting sexual harassment cannot be used as a factor in decisions affecting your job or your education.
- 3. Unwelcome sexual conduct or language that unreasonably interferes with a person's ability to do a job or receive an education is prohibited.
- 4. Unwelcome sexual conduct or language that intimidates, is hostile, or offends a person at work or while receiving an education is prohibited.

If you believe you are subject to offensive or discriminatory behavior of any kind, you should immediately report the behavior to the building principal verbally or in writing. If you prefer, you may report to the human rights officer, as well. Finally, students always have the option of reporting to any responsible adult in the school.

The school will investigate all reports of offensive behavior promptly, fairly, and completely. The school will handle each report discretely and respond to the report based upon the facts. The school may resolve the report by requiring the offender to apologize, transfer, seek counseling or training, be suspended, be dismissed, lose privileges or face other appropriate discipline.

This policy applies to every student, employee, teacher, administrator, and board member in the district.

Legal References: MN Stat. 127.46 (Sexual, Religious, and Racial Harassment and Violence Policy) MN Stat. Ch. 363 (Minnesota Human Right Act) MN Stat. 626.556 et swq. (Reporting of Maltreatment of Minors) Cross References: MSBA Model Policy 102 (Equal Educational Opportunity) MSBA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees) MSBA Model Policy 406 (Public and Private Personnel Data) MSBA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)

Sexual Harassment

Milroy Schools prohibit all harassment types including sexual harassment and violence. Sexual harassment involves unwelcome behavior that can include sexual remarks or compliments, sexual jokes, sexual innuendo or propositions, sexually suggestive facial expressions, kissing, touching or sexual contact. If you believe that you have been subjected to offensive or discriminatory behavior of any kind, you should immediately report the behavior to the building principal verbally or in writing. If you prefer, you may report to the superintendent, the human rights officer, as well. Finally, students always have the option of reporting to any responsible adult in the school.

The school will investigate all reports of offensive behavior promptly, fairly, and completely. The school will handle each report discretely and respond to the report based upon its facts. The school may resolve the report by requiring the offender to apologize, transfer, seek counseling or training, be suspended, be dismissed, lose privileges or face other appropriate discipline.

This policy applies to every student, employee, teacher, administrator and board member in the district. The entire policy is stated above under the previous heading, Harassment and Violence Policy.

<u>HAZING</u>

Hazing activities of any type are inconsistent with the educational goals of the school district and are prohibited at all times. Hazing is an act against a student (or coercing a student into committing an act) that creates a risk of harm to a person including but not limited to physical brutality, initiation into an unauthorized organization, acts are demeaning in nature, and activities promoting disrespect for school or community. Students guilty of this activity could face detention, suspension, or expulsion.

HEAD LICE

HEAD LICE Head lice are a common problem in elementary school settings. At Milroy Public School, we do our best to take preventative measures to keep the number of cases to a minimum. There are many common sense strategies that can be taught and reinforced throughout the year that will help eliminate this problem. Some of them include keeping your hands out of other people's hair, not sharing combs or hats, not having head to head contact, etc. This Milroy Public School Family Handbook 2022-23 11 list is not exhaustive. The school nurse has more information on this topic. If you would like to review this information, contact the nurse. If you suspect that your child has head lice, seek medical advice. If your child has head lice or was treated for head lice, please contact your child's teacher so that others who may possibly have it can be treated. Milroy Public Schools follows guidelines set by the Minnesota Department of Health (MDH) regarding head lice in school settings.

Per MDH guidelines, is it not necessary for the child to be excluded from school if they have head lice. The risk of transmission is low to other students. If a parent is concerned that the child has head lice, the child should be checked regularly at home. If a case of head lice is suspected, the parent will be notified at that time. The child will be allowed to stay in school until the school day ends. Children with head lice infestations can go to school. Prompt, proper treatment of head lice is expected.

In the event head lice is found the following steps will be taken:

- 1. Parents will be notified that the child has a potential case of head lice. The child will remain in the classroom, with the teacher being aware of head lice transmission potential.
- 2. The child will be treated at home and will be allowed to return to school after treatment.
- 3. Parents will be given lice control information by school personnel.
- 4. Letter and information will be sent to each family in the classroom the same day the case is identified.
- 5. Students will be checked again in 10 days after returning to the classroom.
- 6. The school nurse will be in contact with the child and parent to provide education and resources as needed. If the case of head lice has not been resolved or there are concomitant cases, school administration and the school nurse will work together with the family in resolving the problem.

HEALTH SERVICES

The health office is staffed by a school nurse, a School Health aide or a designated school employee. First aid, emergency care and medical administration are provided and other special health care needs of children are met.

Please alert the teacher or school nurse if your child has health concerns that could affect his/her learning at school. This would include significant health concerns such as but not limited to asthma, seizure disorder, allergic reactions or medication that is given at home that could affect your child's behavior/attention in school (i.e. Allergy medications, antibiotics, and so on). Alerting the child's teacher or School nurse about a medical concern or medication should be done at the beginning of each school year, with each change of teacher and as often as the medical situation changes. If your child needs to be excused from Physical Education, please send a note. If the excuse is to be long term (more than one day) a note from a physician is required.

Immunization review, hearing and vision screening, scoliosis screenings, health and developmental assessments, health counseling and referral are provided by the school nurse.

Immunization Policy - The school immunization law is enforced. To ensure that Milroy Schools remain in compliance with Minnesota State Immunization Law and requirements on a consistent basis all students are required to have, on file, certification of their immunization status or the appropriate waiver documentation in their health record. If immunization records are not up to date, the student may be excluded from school until proper immunization records are received.

NEW AND TRANSFERRING STUDENTS

- 1. Will need proof or a copy of their current immunization record with admission into school.
- 2. Diseases required to be covered by Minnesota State Immunization Law:
 - a. Diphtheria, Tetanus, Pertussis (DPT)
 - b. Polio
 - c. Measles, Mumps, Rubella (MMR)
 - d. Hepatitis B Virus (HBV)
 - e. Varicella (or proof of chickenpox disease)
 - f. The School Nurse will check immunization records for compliance.

Any questions regarding your child's health status should be forwarded to the School-

Educational Implications of Health needs

Curriculum and Instruction

- 1. Students in primary grades may receive instruction in age-appropriate information about anatomy, physiology, rights and responsibilities of individuals to make personal choices in behavior and relationships.
- 2. Learners may receive instruction about the risks of communicable diseases.

Student Health and Welfare

- Communicable Diseases A procedure for minimizing interruptions of learning from communicable diseases will be established if necessary. Procedures, for inclusion or exclusion of students from school with communicable diseases, will consider the education implications for the student and others with whom he/she comes in contact and recommendations from the County Public Health Agency, the Minnesota Department of Health and the U.S. Public Health Service - Centers for Disease Control (CDC) will be considered.
- 2. Elementary Students Infected with the AIDS Virus- The district will comply with the most current guidelines established by the Minnesota Department of Health and concurred with by the Minnesota Department of Education.
- 3. Students with Special Health Problems- Procedures to minimize the interference with learning of acute and chronic health problems will be established. These procedures will address identification of health problems and the impact on learning and growing, development and implementation of an individualized health plan, and communication with the primary health care provider.

Dietary Restrictions Policy

All food/drink restriction requests need to be sent to the school in writing.

- 1. The original note will be forwarded by the office, to the dietary department, and copies will be sent to the School Nurse and Teacher.
- 2. Parents may request restrictions for acute illness symptoms and specify the length of time in their written request. The length of time should be noted on the order.

ILLNESS AT SCHOOL

Any student who becomes ill or injured during the school day must report to the office. Generally, the school policy is that if the student is ill enough to be in the office, they should be at home. Parents / guardians or an emergency contact person will be notified by the office staff if a significant injury or illness occurs to provide transportation home.

Some simple guidelines are as follows:

- 1. If the student has a fever of 100 or more, the student should stay home for 24 hours after the temperature returns to normal without medication.
- 2. If the student has vomited or had diarrhea, the student should stay home until 24 hours after the last episode without medication.
- 3. If the student has a rash that may be disease-related or you do not know the cause, check with your physician before sending your child to school.

Keeping children home when they are sick helps keep students healthy in the long run. Parental cooperation is appreciated.

INDOOR RECESS

Occasionally, weather conditions will force the students to have indoor recess. When possible the students will use the gym for recess, but occasionally they will have to use the classrooms. Weather conditions that will force the students to have indoor recess include, but are not limited to, heavy rainfall, icy conditions, and cold temperatures.

LEAVING/RETURNING TO SCHOOL

If you are here to pick a child up from school, please come to the office. Someone from the office will contact your child's teacher and have your child sent to the office ready to leave. All students need to be checked out of the office by their parents/guardian. If a child comes to school late or returns from an appointment, they must come to the office to sign in. Students MUST HAVE a note or phone call from parent/guardian to leave school if there is a change in their usual procedure. We will always send your child on their normal bus or walking route from school to home. If your child is NOT to go to their normal destination after school, please send a note with your child or call. The school or teacher cannot accept your child's verbal message that they are to go somewhere other than their normal destination.

LOCKERS

Lockers are the property of the school. Inspection of the interior of the locker may be conducted by school authorities for any reason at any time without notice, consent, or warrant. Personal possessions will be searched when reasonable suspicion exists that school rules or law is being violated. School authorities will provide notice to the student and he/she may be present unless disclosure would impede an ongoing investigation by police or school officials. Each year valuable items are taken from lockers with no way of finding out who did it. Please leave your valuables at home.

LOST OR DAMAGED SCHOOL-OWNED MATERIAL

Please see that good care is given to library books and other school-owned materials your child brings home. You will be asked to cover the cost of repair or replacement if these materials are lost or damaged.

LOST AND FOUND

Any articles found on the school grounds or in the building are taken to the office. Students are periodically asked to check the lost and found as each year many valuable articles of clothing are left. Parents may also check for lost items by asking at the office.

MEDICATIONS: PRESCRIPTION AND NON-PRESCRIPTION

Medication Policy

The designated school employee and/or nurse has implemented a standard medication administration policy for our school. All <u>prescription medications</u> (including cough drops) to be given in the school setting will require written permission of the student's <u>parent/guardian and physician</u> and authorization by a school nurse. This is needed before any medication is given. Prescription medicines must be provided in the original container from the pharmacy. Over the counter drugs must be in the original container. Please note: controlled substance medication will not be sent home with students during or at the end of the school year. Parents/guardians or a designated adult needs to pick up the medication at the school. Medication is to be administered in the school setting only if it is needed to maintain the students/ health. Parents are encouraged to give three times per day medication at home (before school and after school and at bedtime). A Medication Authorization Form is available anytime from the school office or website. You may also call the MPS District office at (507-336-2563) if you need a form prior to the start of the school year or anytime you have questions. Parent/guardian cooperation with this is much appreciated to help with safe medication administration.

The office will not automatically send medication with a student on field trips or activity days. If a student requires medication (for example, seizure medication, asthma medication or epinephrine for allergic reactions), please contact the office a week in advance of the event to make arrangements for safe medication administration, Note: Medication is given to students in the supervised school setting to maintain the student's health and meet the child's educational needs. Medication sent for off-site school activities needs to follow the school policy whereby the school nurse is aware of medication a student is taking.

PARENT - STUDENT - TEACHER CONFERENCES

Parent - Student - Teacher conferences are held twice during the school year. The date and times will be published in the school calendar. Parents should plan on being a part of this conference for the teachers to share testing information, ILP (Individual Learning Plan) goals, and progress.

PLAYGROUND RULES

<u>General</u>

- 1. Proper clothing needs to be worn at all times (ex. boots, hats, and mittens in winter.)
- 2. No rough play including tackle football.
- 3. No hanging on basketball hoops.
- 4. Only soft baseballs and softballs will be used.
- 5. No metal bats.
- 6. Students will be outside for recess unless they have a note from their parents or are kept in at the request of the teacher.
- 7. Rollerblading, biking, and use of scooters are not allowed at school.
- 8. Treat all students and adults with respect.
- 9. Keep rocks and sticks on the ground. No rocks should be taken on any equipment.

<u>Slides</u>

- 1. Walk up the ladder steps. Do not run or push on the steps.
- 2. Use the slide from top to bottom. Do not climb up the slide.
- 3. Slide down the slide feet first.
- 4. Go all the way down. Do not stop part way down or try to get off part way down.
- 5. Keep hands and feet inside the slide area.
- 6. Rocks, snow, and toys do not belong on the slide.

<u>Swings</u>

- 1. Sit on the swing. Hold on with both hands. One person per swing.
- 2. Direction of movement is forward and back.
- 3. Wait your turn on the grass or blacktop.
- 4. Set your own pattern for taking turns (count 50, 100, 150.)
- 5. Remain on the swing until it stops. No jumping off.

Bars/Climbers

- 1. Hands and feet must be on the bars/climbers at all times.
- 2. No hanging on to another child's body on any of the equipment.
- 3. Leave two bar spaces between children.
- 4. Do not sit on top of bars/climbers when children are swinging underneath.

Winter Rules

- 1. <u>Wear boots</u> from the time announcement is made in the fall until announcement is made in spring that boots are not needed.
- 2. Wear snow pants if you plan to roll, sit, or play in the snow.
- 3. Do not play on the snow hills.
- 4. Snow is to remain on the ground.
- 5. Wipe snow off your pants and boots before entering the school.
- 6. Do not slide on the ice.

Failure to follow these rules will lead to the loss of recess privileges and time outs will be given or loss of recess privileges could follow.

PLEDGE OF ALLEGIANCE

Students at Milroy Schools, in accordance with MS 121A.11, recite the Pledge of Allegiance. Anyone who does not wish to participate in reciting the pledge of Allegiance for any personal reason may elect not to do so. Students must respect another person's right to make that choice.

POSITIVE CHARACTER TRAITS

These are the traits that Milroy School staff model and expect from their students.

- Excellence: Doing your best no matter the circumstances
- Integrity: Taking responsibility, showing respect for all things, and doing what is right when no one is watching
- Encouragement: Helping others do their best
- Belief in Self: Having confidence in yourself and others

SCHOOL CLOSINGS

When school is called off due to weather conditions or some other factor such as loss of power or heat, an announcement will be made on the following radio stations: WCCO 830 AM, KMHL 1400 AM, KKCK 99.7 FM, KLGR 1490 AM, KARL 105.1 FM and the following TV stations WCCO, KARE, Fox, KSAX/KRWF.

SCHOOL PARTIES

All refreshments for a school party, birthday, or treat should be **<u>purchased</u>** at a store and be individually wrapped. This is not meant to be an insult to you parents who bake those super goodies; rather, it is a result of a state law which was passed in the early 1960's as a result of salmonella (food poisoning) in some of our Minnesota Schools.

Students are not allowed to deliver party invitations (birthday, etc.) at school. All invitations must be handled outside of school via mail or by phone. This policy stems from problems involving mix-ups and hurt feelings. Your cooperation will be greatly appreciated.

SCHOOL RULES

1. BELONG

The student should belong and be a part of the school and his/her classroom. They should exhibit behaviors and act as if they are part of the school community.

2. WORK

The students need to do the work that is assigned to them. As students, your job is to do the best that you can in completing work that is assigned to you. Being a student is your job.

3. RESPECT

*Respect yourself.

*Respect others.

*Respect property.

STUDENT COLLECTIONS

There are numerous projects throughout the year that students collect items for, namely: Box Tops for Education, Campbell's Soup labels, pop tabs for the Ronald McDonald House, and others. While the former two activities enable the school district to purchase items such as playground equipment, the

others primarily serve as a way to help others in need. There are designated areas in the building for students to place these items as well as individual containers in the classroom.

STUDENT DATA PRIVACY

The district protects the privacy rights of learners of all ages. Therefore, knowledge that a student has a communicable disease, but does not pose a risk to other students or the educational staff in the school setting, such as being infected with the AIDS virus, will be confined to those persons with a direct need to know (e.g. school nurse, primary teacher).

Annual Notification Of Rights Protection And Privacy Of Educational Rights

- A. **Privacy Rights** Education records which identify or could be used to identify a student other than directory information, may not be released to members of the public without the written permission of the student's parent or guardian.
- B. Directory Information "Directory Information" is public information relating to a student. Directory information includes name, grade, and parents of students participating in recognized activities and sports; and the names of students receiving awards or honors. Directory information may be released to the public without prior parent or student consent unless the parent has objected in writing.
- C. Inspection of Records Parents of a student may request to inspect and review any of the student's educational records except those that are by state or federal law, made confidential. The school district will comply with the request immediately if possible and if not, within 10 days exclusive of weekends and holidays. Copies of records may be obtained at the actual cost of reproduction.
- D. **Challenge to Accuracy of Records** A parent or eligible student who believes that specific information in the student's education records is inaccurate, misleading, incomplete or violates the privacy or other rights of the student, may request that the school district amend or correct the record in question.
- E. Transfer of Records to Other Schools Milroy Schools will forward educational records of students to other schools in which a student seeks or intends to enroll upon request of that school. A parent may request and receive a copy of the records that are transferred and may, pursuant to this policy, challenge the accuracy of the records.
- F. **Complaints for Non-Compliance** Parents who feel there has been a violation of the rights accorded them may submit written complaints to the Family Education Rights and Privacy Act Office, U.S. Department of Education, Washington, D.C. 20201. This review of the data privacy rights of students and parents in the educational records maintained by Milroy Schools is intended only to be a summary of the provisions of the school administrative regulations and applicable state and federal law.

Grievance Procedure

- A. Any person who has a complaint alleging that the school district is not complying with this policy, or alleging any actions prohibited by this policy shall present the complaint, in writing, along with the reasons for such complaint to the person designated to handle complaints.
- B. The person designated to handle complaints shall investigate the complaint and determine whether the school district is in fact in violation of state or federal law prohibiting discrimination. A decision shall be made by the designated official and such decision shall be communicated to the complainant within 15 days of the initial reception of the complaint.
- C. If the designated official finds that the complaint is justified, he/she shall initiate action to rectify the complaint.

- D. If the designated official finds that the complaint is not justified, he/she shall notify the complainant in written communication.
- E. If the complainant is not satisfied with the findings of the designated official an appeal may be made to the School Board. The appeal must be requested in writing no later than 15 days after receipt of the written decision of the designated official.
- F. A hearing before the Board of Education shall occur no later than 30 days after receipt of a written request for such hearing. The complainant may testify and may request that others testify on the complainant's behalf. The designated official will present the finding of the investigation called for in Step B. The Board shall reach a decision and notify the complainant of its findings no later than 15 days after the hearing.
- G. If the complainant is not satisfied with the decision of the board, appeal may be made to one or more of the following offices:

Director of the Office for Civil Rights Commissioner of Human Rights 300 South Wacker Drive 200 Capital Square Building Chicago, Illinois 60 606 St. Paul, Minnesota 55 101

Equal Employment Opportunity Commission (EEOC) Regional Office 342 N. Water Street Milwaukee, Wisconsin 53202

NON-DISCRIMINATORY POLICY

It is the policy of the Milroy Schools to comply with federal and state laws prohibiting discrimination and all requirements imposed by or pursuant to the regulations. No person in the Milroy Schools shall, on the grounds of race, color, nation, ethnic origin, religion, sex, marital status, status with regard to public assistance, age, or disability be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any educational program, or in employment, recruitment, consideration or selection, whether part-time or full time, under any educational program, employment or action by Milroy Schools.

DISCRIMINATION/HARASSMENT/VIOLENCE

The School District will act to investigate all complaints, formal or informal, verbal or written, of religious, racial or sexual harassment or violence, and to discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who is found to have violated this policy.

REPORTING PROCEDURES

Any person who believes he or she has been the victim of religious, racial or sexual harassment or violence by a pupil, teacher, administrator or other school personnel of the School District, or any person with knowledge or belief of conduct which may constitute religious, racial or sexual harassment or violence toward a pupil, teacher, administrator or other school personnel should report the alleged acts immediately to an appropriate School District personnel or School Board Member. The School District encourages the reporting to be in writing. Nothing in the policy shall prevent any person from reporting harassment or violence.

The School Board hereby designates the Director as the Human Rights Officer to receive reports or complaints of religious, racial or sexual harassment or violence. If the complaint involves the Human Rights Officer, the complaint shall be filed with the school board chair.

Submission of a good faith complaint or report of religious, racial or sexual harassment or violence will not affect the complainant or reporter's future employment, grades or work assignments.

The school will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the School District's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

By authority of the School District, the Human Rights Officer, upon receipt of a report or complaint alleging religious, racial or sexual harassment or violence, shall immediately undertake or authorize an investigation. The investigation may be conducted by School District officials or by a third party designated by the School District. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator. In determining whether alleged conduct constitutes a violation of this policy, the School District should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of the policy requires a determination based on all the facts and surrounding circumstances.

In addition, the School District may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged religious, racial or sexual harassment or violence.

The Investigation will be completed as soon as practicable. The School District Human Rights Officer shall make a written report upon completion of the investigation. If the complaint involves the administration, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of the policy.

Upon receipt of a report, the School District will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School District action taken for violation of this policy will be consistent with requirements of applicable Minnesota and federal law and School District policies.

The result of the School District's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the School District in accordance with state and federal law regarding data or records privacy.

The School District will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged religious, racial or sexual harassment or violence or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such harassment or violence. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

Under certain circumstances, alleged harassment or violence may also be possible abuse under Minnesota law. If so, the duties of mandatory reporting under Minn. Stat. 626.556 may be applicable. Nothing in this policy will prohibit the School District from taking immediate action to protect victims of alleged harassment, violence or abuse.

This policy shall be accessible to pupils and staff members. This policy shall appear in the student handbook. The School District will develop a method of communication of this policy with students and employees. This policy shall be reviewed at least annually for compliance with state and federal law.

STUDENT RECOGNITION AT SCHOOL

Please do not send flowers, balloons, or gifts to school to be delivered on the day of a birthday or other significant day like Valentine's Day. These gifts should be delivered at home and not at school. These deliveries interrupt the educational process as well as creating awkward and uncomfortable feelings for those who do not receive this type of recognition at school. Items sent to school will not be delivered to the student. Parents or those who send items like this to be delivered will be asked to come and pick up the items. Thank you for your cooperation.

STUDENT RECORDS

The school has on file your child's grades, attendance, standardized test scores, and discipline record that have resulted from his/her work since he/she began school. If your child has attended several different schools, these records have all followed him/her to this school and are on file here.

Parental permission is no longer required when records are requested by authorized school personnel (Family Education Rights and Privacy Act: Final rule of Education Records, Federal Register).

All students' records will be treated in accordance with the provisions of Public Law 93-380, passed by Congress in 1974, and Chapter 479 of the 1974 Sessions Laws of the State of Minnesota.

STUDENT RIGHTS AND RESPONSIBILITIES

Students have the rights to:

- 1. A free education
- 2. The right to learn in a safe and challenging learning environment.
- 3. Freedom from discrimination.
- 4. Due process.
- 5. Freedom of inquiry and expression as long as it does not interfere with the rights of others or disrupt the atmosphere.
- 6. Students' rights to privacy regarding school records will be protected and any disclosure of information from student records will be consistent with law.
- 7. Students have a right to be secure in their persons and property however, they must refrain from bringing onto school property any material or item that could cause a disruption or endanger the health or safety of students or other persons.
- 8. Students have the right to choose their manner of dress and personal grooming unless it represents a clear danger to the student's health and safety, causes a substantial disruption with work, or creates classroom or school disorder.
- 9. Students have the right to be informed of all policies, rules, and regulations they will be expected to follow.

Students have the responsibility to:

- 1. Attend school daily, except when excused, and to be on time to all classes.
- 2. Students are responsible for completing class assignments on time and according to the instructions given by the teachers.
- 3. Students are responsible for bringing to class all materials required.
- 4. Not use any indecent or obscene language.
- 5. Express ideas in a manner that will not offend or slander others.
- 6. Be respectful of other students and/or school property.
- 7. Students are expected to demonstrate appropriate behavior in school, on the grounds, and at all school activities.

Parent Responsibility:

Upon registration, required health and emergency information form, updated student immunizations forms, free/reduced lunch form, and release forms must be returned with parent signature.

TELEPHONE USE

Students will not generally be permitted to use the phone unless he/she has received permission from the classroom teacher or principal. Please help your children to organize their needed materials and supplies before they leave for school in the morning. In addition, make sure afternoon plans are arranged prior to their leaving for school in the morning. Children will not be allowed to use the phone to call home for books, assignments, band instruments, or make after school plans with friends.

Cell Phones/Electronic Devices

Electronic devices and toys such as but not limited to, mobile phones, MP3 players, pagers, headsets, digital cameras and video games are not permitted during the instructional time of the school day unless approved by the teacher. This is a no sight policy. "No Sight" means that school staff and students should not see the device(s). These devices should be kept at home or turned off and kept inside lockers. No text messages are to be sent during school hours. Lasers are prohibited. Cell phones with cameras are NOT ever allowed in bathrooms/locker rooms. Cell phones are permitted in lockers only and the school is not responsible if a cell phone is stolen.

TRANSPORTATION

Students will not be allowed to alter their regular transportation without written permission from their parents. The student should bring this note to the office in the morning.

STUDENT TRANSPORTATION SAFETY POLICY

PLAN FOR STUDENT TRANSPORTATION SAFETY TRAINING

A. School Bus Safety Week

The first week of school must be designated as School Bus Safety Week.

B. Student Training

The School District shall provide student training for students in Preschool through grade 6 consisting of both classroom instruction and on a school bus. The training shall include:

- Transportation by school bus is a privilege not a right
- District policies for student conduct and school bus safety
- Appropriate conduct while on the bus
- The danger zones surrounding a school bus

- Procedures for safely boarding and leaving a school bus
- Procedures for safe vehicle lane crossing
- School bus evacuation and other emergency procedures

Students will receive bus evacuation drills by the end of the first month of school. Students will have bus evacuation drills in the fall and spring.

Conduct on School Buses and Consequences for Misbehavior

Riding the school bus is a privilege, not a right. Students are expected to follow the same behavioral standards while riding school buses as are expected on school property or at school activities, functions or events. The responsibility of a school bus driver is great. He/she cannot do a good job if there is much distraction and confusion. The cooperation of bus students and their parents is needed for good bus behavior. Children whose behavior jeopardizes the safety of others by distracting the driver may lose the privilege of riding. If a child is disruptive on the bus to the degree that such behavior poses a threat or hazard to the safety of the other riders or distracts the bus driver from safely operating the bus, the bus driver will inform the administrator. The administrator will meet with the child involved in the infraction and warn the child that the next infraction may mean removal from the bus for one school week. Parents will be informed of the infraction by the building administrator.

Bus riding is a privilege, not a right. For those of you whose children will ride the bus, please take some time to discuss the need for good bus behavior. Your cooperation and support in children in terms of bus behavior is appreciated.

All school rules are in effect while a student is riding the bus and/or under the school's jurisdiction. Consequences for school bus misconduct may/will be imposed by the driver and/or Principal or their designee.

Bus Stop Rules (While the school cannot be responsible for conduct at the bus stop, we recommend these rules and provide them as a guideline.)

- 1. Get to your bus stop five minutes before your scheduled pick up time. The school bus driver will not wait for late students.
- 2. Respect the property of others while waiting at your bus stop.
- 3. Keep your arms, legs, and belongings to yourself.
- 4. Use appropriate language.
- 5. Stay away from the street, road or highway when waiting for the bus. Wait until the bus stops before approaching the bus.
- 6. After getting off the bus, move away from the bus.
- 7. If you must cross the street, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.
- 8. No fighting, harassment, intimidation, or horseplay.
- 9. No use of alcohol, tobacco, or drugs.

School Bus Rules

The School District bus safety rules are to be posted on every bus and will be given to each student during school safety training. They will also appear in student handbooks. If these rules are broken, the School District's discipline procedures are to be followed. Consequences are progressive and may include suspension of bus privileges. The following are the rules:

- 1. Follow the directions of the driver and supervisor the first time they are given.
- 2. Stay in your seat while the bus is moving and the bus driver has the authority to assign seats.
- 3. Keep your body parts, hands, arms, legs and feet as well as belongings to yourself and inside the bus.
- 4. Talk with a soft voice and be polite.
- 5. The drinking of pop or juice, chewing gum, and eating peanuts or sunflower seeds is not allowed. NOTE: Special event activities on the bus may be modified by driver/supervisor.
- 6. No abusive language towards another passenger or driver. Do not yell or scream.
- 7. Use of rude gestures is unacceptable.
- 8. Wait for the driver's signal before crossing in front of the bus.
- 9. Always cross at least 10 feet in front of the bus.
- 10. NEVER crawl under a school bus.

CONSEQUENCES

Consequences for school bus/bus stop misconduct will apply to all regular and late routes. Decisions regarding a student's ability to ride the bus in connection with co-curricular and extracurricular events (for example, field trips or competitions) will be in the sole discretion of the District. Parents or guardians will be notified of any suspension of bus privileges.

USE OF PESTICIDES

Weeds will be sprayed approximately the first two weeks of June and the last two weeks in August. We will monitor and control pests by the use of glue traps and mechanical devices. Should the use of pesticide become necessary we will notify these parent(s)/guardian(s) who request. If you would like to be notified prior to pesticide applications made on days other than those specified in the estimated schedule (excluding emergency applications), please complete the "Request for pesticide Notification" form, which you can get in our school office, and return it to the school office.

The long-term health effects on children from the application of such pesticides or the class of chemicals to which they belong may not be fully understood.

VISITORS

We invite you to visit your child's school and classroom at any time. This is your school – your child's school – the place where your child spends one-third of his or her life during the school year.

The most interesting time to visit a classroom may well be during the morning hours. We ask that parents limit the visit to about an hour. If you wish to view other activities, please plan to attend on another day.

For the safety of our staff and students all visitors to school must stop by the office to sign in. Parents are always welcomed to visit classes. You are encouraged to leave younger children at home when visiting a classroom. Occasionally we have requests by pupils to bring other children as guests to the

school during the day. We are open to this type of visit. The guest must abide by our school rules. Please make the request at least one day prior to the day the visit is to be made by contacting the school office If possible, contact your child's teacher before visiting so that arrangements can be made for you. Please take time to honor us and your child with your presence. Parents and educators form a most important partnership in doing what is good for your child. We need your support and encourage your expressions of concern.

If your intention is to conference with the teacher, please call and arrange a time with the teacher in advance. It is the expectation that all visitors will treat all staff members with dignity and respect during their visits. Visitors should expect this in return from all staff members as well.

All visitors need to stop in at the office to sign in. This is to help the school keep track of who is in the building in order to better protect your children.

WITHDRAWING STUDENTS

In the case of a change of residence where your child must be withdrawn from school, please notify the office and/or your child's teacher. This will enable the personnel involved to complete the necessary paperwork and help your child receive a better start in his/her new school.

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Please sign and return.

I have read the terms and conditions of the 2024-25 Milroy Public School Family Handbook and have agreed to abide by them. I have reviewed the rules and expectations with my child(ren).

Parent/Guardian Name (Printed)	Student Name (Printed)
Parent/Guardian Signature	Student Signature
	Student Name (Printed)
	Student Signature

Student Name (Printed)

Student Signature

Date

VENDOR CONTACT LIST for Milroy Public School

SWWC Service COOP Business Services - Amanda Tykwinski	507-537-2252
IXL	855-255-8800
Sum Dog - Great Harrison	646-668-8993
Fast Forward/Carnegie Learning - Juaniqua Mcclennan	888-851-7094
Rocket Math	888-488-4854
Prodigy	866-585-4655
3P Learning Math Seeds - K-3	866-387-9139
Edmentum - Reading Eggs	877-519-9555
NWEA Growth	971-200-7388
Mystery Science	mysteryscience.com
Read Naturally	800-788-4085
Benchmark -	763-323-3133
4.0 School Bus Services	507-430-6463
Carnegie Learning Fast Forward	520-282-6228
JMC Computer	800-582-8182
Minnesota Historical Society	651-252-4547
Pearson Education (AIMS WEB)	800-328-5999
USI Ed	800-243-4565
Go Math	800-225-5425